



**CPMHA Executive Meeting
February 19, 2025**

CPMHA Agenda

- If additional lines are needed, move the mouse to the edge of the left column until a plus sign appears. Click to add another row.
- The Exec Member Comments is for other board members to add their comments if they have the answer before the next meeting.
- You can add a table inside of one of the boxes as needed.

Attendance

<input type="checkbox"/> Stuart Robinson	<input checked="" type="checkbox"/> Angela Roy	<input type="checkbox"/>
<input checked="" type="checkbox"/> Steve Valardo	<input checked="" type="checkbox"/> Christine Larush	<input checked="" type="checkbox"/> Patti Steinhoff
<input checked="" type="checkbox"/> Jane Cameron	<input checked="" type="checkbox"/> Ashley Ricci	<input checked="" type="checkbox"/> Ray
<input type="checkbox"/> Erika Valardo	<input checked="" type="checkbox"/> Dan Burt	<input type="checkbox"/> Trevor
<input checked="" type="checkbox"/> Bob Jennings	<input checked="" type="checkbox"/> Tiffany McGuire	<input checked="" type="checkbox"/> Drew Leger
<input type="checkbox"/> Ken Proulx	<input type="checkbox"/> Ashley Nolan	<input type="checkbox"/> Scott Dixon
<input checked="" type="checkbox"/> Melanie Viau	<input checked="" type="checkbox"/> Ryan Rynyk	<input type="checkbox"/>

Call to order

Meeting called to order at: 7:32

Approval of minutes from the previous meeting

Motion: Drew



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Seconded: Dan

Approved Y/N: Y

1. President's report
2. VP Hockey report
3. VP Admin report
4. Secretary report
5. Registrar report
6. Treasurer report
7. Risk & Safety report
8. Equipment report
9. Ice Scheduler report
10. Tournament report
11. Competitive report
12. Webmaster report
13. RIC report
14. Coach Mentor report
15. Convenor reports
16. New Business

17. Adjournment

Meeting adjourned at: 8:40

Motion: Mel

Seconded: Steve

Approved Y/N: Yes



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President

Topic	Item	Exec Member Comments
D4 updates	<p>-Next year - people need to sign a declaration in addition to VSC and can't get on a roster, Amanda is saying anyone whose VSC expires before March 2026 should be getting it soon just to have it</p> <p>- looking for help with any feedback on video review policy and if that can be better</p> <p>- AAA ice allocation - ORMHA is suggesting they ask for dates and times they want so they can work their program around them.</p> <p>-D5 and D1 and D11 are all getting new chairs next year.</p> <p>-RIC update - HEO voted at Minor Council Meeting - U9 penalty minutes - they can't find where they found this 1 min penalty min. U9 is 1 min penalties or 3 mins (instead of 5), U11 wanted to do the same but they voted no. So U11 will stay the same</p> <p>-have been doing supervisions and going through each ref individually to determine ratings and what they need.</p> <p>-some associations don't have time keepers - looking to train new officials on time keeping as well. Paying attention to the game and getting them to understand more. Everyone agreed.</p>	<p>Is it same declaration from this year, Yes, will be done every year</p> <p>Create document and send in by April, if any feedback, or add to next agenda meeting. Christine would like sheet</p> <p>LCMHL voted to go to $\frac{2}{3}$ min, but HEO has decided to go back to $\frac{1}{3}$, feel they will learn more with more time on ice. Ray is that starting now? LCMHL is finishing season at 2 and 5 and then LCMHL will vote to move back to 1 and 3.</p> <p>Christine, software to enter timesheet is difficult, 1 hr to enter a game sheet</p>



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Topic	Item	Exec Member Comments
	<p>-end of year event for officials - rent a room get them together chat etc. get some ideas for next year. Thank them.</p> <p>Discipline</p> <p>- 419 suspensions including ones that are entered into TTM with no actions</p> <p>-28 slurs - uptake in last two weeks</p> <p>-handful of hearings at HEO, not a lot.</p> <p>-abuse of officials by parents and bench staff</p> <p>-concerning things coaches are saying to kids - these things will be brought forward to presidents</p> <p>-video review - kicking penalty was reviewed and over turned. It was a body check, never kicked. HEO overturned it right away.</p> <p>-parents need to be reminded of code of conduct esp during playoffs</p> <p>-cold suspension for parents - have had one</p> <p>-officiating costs - will be going to associations to recoup cost. They are not far off.</p>	<p>Info will come from D4</p> <p>Once playoff starts let everyone know, parents, players, coaches know that things need to settle down, proactively email, be respectful of refs, coaches to do best to avoid suspensions</p> <p>Difference of expected costs versus actual costs for games</p>



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Vice President Hockey

Topic	Item	Exec Member Comments
Information	CPMHA Handbook This requires updating, I would like to see this completed by the end of Feb. Everyone please work with VPAdmin to get this completed.	Bob to update for new discipline policy Drew to review
Information	SOPS/Responsibilities Please work on your standard operating procedures and responsibilities. I have completed mine as an example; they can be found in the VPAdmin folder.	

VP Admin

Topic	Item	Exec Member Comments
	Nothing to report	

Secretary

Topic	Item	Exec Member Comments
Information	Meeting for AGM coordination is scheduled for February 22nd. Jane, Stuart and Steve to attend. Please let me know if there is anything in terms of format/agenda you would like discussed.	
Information	Meeting minutes Once the meeting has started please do not edit meeting minutes.	



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Treasurer

Topic	Item	Exec Member Comments
Information	Presented budget updates	
Information	Lottery License Working on procedures for going forward as there were issues encountered with town Will be reviewed/presented at coach/manager meeting	Stuart did talk with town, parent name has to be name on ticket, over 18

Risk & Safety

Topic	Item	Exec Member Comments
	Nothing to report	

Equipment Manager

Topic	Item	Exec Member Comments
Motion	See new business for Motion to purchase jersey bags	
Information	Working on full goalie equipment inventory.	
Information	Propose collecting jerseys at April end of season banquet (good idea Mel!)	
Information		Steve - we need to look at sort out jerseys



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Registrar

Topic	Item	Exec Member Comments
	Absent	

Ice Scheduler

Topic	Item	Exec Member Comments
Information	Playoffs to run U11 to U18 Feb 22 to March 22 U18 B ice allocation not complete with storm recently need to finish regular season games Will be late for weekend practice schedule Tonight was last night for photos	Stuart - game scheduled when had a practice same day Yes Ice will remove when they see or are alerted
Information	Playoff schedule	Steve - playoff schedule, can it be shared with convenors? Ice - games are not finalized until they are in the system

Tournament Coordinator

Topic	Item	Exec Member Comments
Information	Ashley/Ashley/Jane and Mel - skills comp instead of banquet U9s U11/13	Stuart - convenors to take back to teams if interested in attending skills comp or banquet



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Topic	Item	Exec Member Comments
	U15/18 6 hrs of ice April 12th - looking into insurance cert Popcorn and drink or pizza U7 doing their own thing but looking for us to pay for rental (\$280) and provide pucks for players	

Competitive Representative

Topic	Item	Exec Member Comments
	Absent	

RIC

Topic	Item	Exec Member Comments
2024/25 Official Statistics	See the file Feb 19 CPMHA Executive Meeting RIC Report	Totals of games officiated and number of supervisions per CPMHA Official
CPMHA Ref Meeting	CPMHA Ref Meeting Feb 1 2025	Meeting with officials to discuss playoffs, Quiz, and answer questions from the group at large



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Coach Mentor

Topic	Item	Exec Member Comments
	Absent	

Webmaster

Topic	Item	Exec Member Comments
	Absent	

U7

Topic	Item	Exec Member Comments
Information	Planning end of year	

U9

Topic	Item	Exec Member Comments
Information	No issues to report	

U11

Topic	Item	Exec Member Comments
Information	No issues to report	



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U13

Topic	Item	Exec Member Comments
Information	Jerseys have been received	
Information	½ ice practices are being used and productively, might be viable at beginning of season	Steve - yes looking at this for next year for development Dan - could be used even once teams are formed as the extra ice at beginning of season would be welcome

U15

Topic	Item	Exec Member Comments
Information	No issues to report	

U18

Topic	Item	Exec Member Comments
Information	No issues to report	



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New Business

Topic	Item	Exec Member Comments
Motion	<p>New Motion for purchase of Jersey Bags</p> <p>I move that Carleton Place Minor Hockey Association approve the purchase of 14 jersey bags from Level 1 Custom Gear in Carleton Place for \$672.35.</p> <p>To be updated during CPMHA Executive meeting</p> <p>Moved by: Drew</p> <p>Seconded by: Steve</p> <p>Date: 19 Feb 2025</p>	Motion passed all in favour